

**Clouds in Water Zen Center**  
**Profit & Loss Budget Performance**  
December 2013

	<u>Jan - Dec 13</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Contributions</b>				
<b>Dana</b>				
General	7,625.64	6,000.00	1,625.64	6,000.00
Sunday	<u>3,916.00</u>	<u>3,500.00</u>	<u>416.00</u>	<u>3,500.00</u>
<b>Total Dana</b>	<u>11,541.64</u>	<u>9,500.00</u>	<u>2,041.64</u>	<u>9,500.00</u>
<b>Donations for East Hall</b>	9,500.00	7,500.00	2,000.00	7,500.00
<b>Fall Appeal</b>	27,819.50	15,500.00	12,319.50	15,500.00
<b>Membership</b>	75,686.30	82,000.00	-6,313.70	82,000.00
<b>Spring Appeal</b>				
Raffle Spring Appeal	0.00	0.00	0.00	0.00
Youth Spring Appeal	<u>15,587.00</u>	<u>21,000.00</u>	<u>-5,413.00</u>	<u>21,000.00</u>
<b>Total Spring Appeal</b>	<u>15,587.00</u>	<u>21,000.00</u>	<u>-5,413.00</u>	<u>21,000.00</u>
<b>Total Contributions</b>	140,134.44	135,500.00	4,634.44	135,500.00
<b>Other Income</b>				
Advertising	170.00	200.00	-30.00	200.00
Interest	1,194.64	4,000.00	-2,805.36	4,000.00
Patronage Refund	38.63	0.00	38.63	0.00
Rent	<u>2,820.00</u>	<u>3,400.00</u>	<u>-580.00</u>	<u>3,400.00</u>
<b>Total Other Income</b>	<u>4,223.27</u>	<u>7,600.00</u>	<u>-3,376.73</u>	<u>7,600.00</u>
<b>Program Income</b>				
Book & Materials Contributions	1,010.86	1,300.00	-289.14	1,300.00
Classes	16,139.00	16,500.00	-361.00	16,500.00
Ministerial Services	1,739.75	2,000.00	-260.25	2,000.00
Sesshins	9,116.38	5,500.00	3,616.38	5,500.00
Youth Practice	640.00	8,000.00	-7,360.00	8,000.00
Zen Dog	<u>200.00</u>	<u>2,400.00</u>	<u>-2,200.00</u>	<u>2,400.00</u>
<b>Total Program Income</b>	<u>28,845.99</u>	<u>35,700.00</u>	<u>-6,854.01</u>	<u>35,700.00</u>
<b>Special Projects Donations</b>				
Ordination	<u>-0.36</u>	<u>0.00</u>	<u>-0.36</u>	<u>0.00</u>
<b>Total Special Projects Donations</b>	<u>-0.36</u>	<u>0.00</u>	<u>-0.36</u>	<u>0.00</u>
<b>Total Income</b>	173,203.34	178,800.00	-5,596.66	178,800.00

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<b>Expense</b>				
<b>Administrative Expense</b>				
Bank Service Charges	5,506.04	4,827.60	678.44	4,827.60
Board Expenses	593.49	500.00	93.49	500.00
Dues and Subscriptions	509.95	500.00	9.95	500.00
<b>Gifts</b>				
Hokyoji Retired Leaders Fund	1,200.00	1,200.00	0.00	1,200.00
Miscellaneous	91.92	0.00	91.92	0.00
<b>Total Gifts</b>	<b>1,291.92</b>	<b>1,200.00</b>	<b>91.92</b>	<b>1,200.00</b>
<b>Insurance</b>				
Liability	2,117.79	1,650.00	467.79	1,650.00
Workers Compensation	804.00	850.00	-46.00	850.00
<b>Total Insurance</b>	<b>2,921.79</b>	<b>2,500.00</b>	<b>421.79</b>	<b>2,500.00</b>
<b>Miscellaneous Expense</b>				
Miscellaneous Expense	25.00	50.00	-25.00	50.00
Professional Development	1,232.80	400.00	832.80	400.00
<b>Supplies</b>				
Miscellaneous	92.63	400.00	-307.37	400.00
Office	1,338.99	1,200.00	138.99	1,200.00
Temple	1,072.00	800.00	272.00	800.00
<b>Total Supplies</b>	<b>2,503.62</b>	<b>2,400.00</b>	<b>103.62</b>	<b>2,400.00</b>
Technology	1,937.82	3,000.00	-1,062.18	3,000.00
<b>Total Administrative Expense</b>	<b>16,522.43</b>	<b>15,377.60</b>	<b>1,144.83</b>	<b>15,377.60</b>
<b>Communications</b>				
Advertising	663.09	1,800.00	-1,136.91	1,800.00
<b>Postage</b>				
Bulk Mail	900.00	1,300.00	-400.00	1,300.00
First Class	415.12	550.00	-134.88	550.00
<b>Total Postage</b>	<b>1,315.12</b>	<b>1,850.00</b>	<b>-534.88</b>	<b>1,850.00</b>
<b>Printing and Reproduction</b>				
Copier	2,678.84	2,600.00	78.84	2,600.00
Design Services	243.75	400.00	-156.25	400.00
Outside Printing	1,373.22	1,300.00	73.22	1,300.00
<b>Total Printing and Reproduction</b>	<b>4,295.81</b>	<b>4,300.00</b>	<b>-4.19</b>	<b>4,300.00</b>

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<b>Total Communications</b>	6,274.02	7,950.00	-1,675.98	7,950.00
<b>Facilities</b>				
<b>Electricity</b>	1,159.29	1,200.00	-40.71	1,200.00
<b>Furnishings &amp; Equipment</b>	1,134.52	2,000.00	-865.48	2,000.00
<b>Rent</b>				
<b>Rent for Suite 120</b>	33,611.52	33,606.00	5.52	33,606.00
<b>Rent for Suite 160</b>	8,013.44	7,975.00	38.44	7,975.00
<b>Total Rent</b>	41,624.96	41,581.00	43.96	41,581.00
<b>Telephone &amp; Internet</b>	944.88	800.00	144.88	800.00
<b>Total Facilities</b>	44,863.65	45,581.00	-717.35	45,581.00
<b>Guiding Teacher Expense Account</b>	0.00	0.00	0.00	0.00
<b>Payroll Expenses</b>	97,712.89	101,400.00	-3,687.11	101,400.00
<b>Program Expense</b>				
<b>Book Expense</b>	1,523.23	2,200.00	-676.77	2,200.00
<b>Child Care</b>	35.00	400.00	-365.00	400.00
<b>Faculty</b>				
<b>Compensation</b>	2,687.51	1,600.00	1,087.51	1,600.00
<b>Facilities &amp; Equipment / Hokyoj</b>	1,732.78	2,300.00	-567.22	2,300.00
<b>Total Faculty</b>	4,420.29	3,900.00	520.29	3,900.00
<b>Food &amp; Kitchen Supplies</b>				
<b>Food for Sesshin</b>	1,999.59	2,000.00	-0.41	2,000.00
<b>Miscellaneous</b>	22.00	50.00	-28.00	50.00
<b>Water Cooler/Heater</b>	213.04	150.00	63.04	150.00
<b>Total Food &amp; Kitchen Supplies</b>	2,234.63	2,200.00	34.63	2,200.00
<b>Ministerial</b>	0.00	0.00	0.00	0.00
<b>Miscellaneous</b>	645.58	50.00	595.58	50.00
<b>Volunteer Support &amp; Recognition</b>	66.87	500.00	-433.13	500.00
<b>Youth Practice</b>				
<b>Miscellaneous</b>	502.31	1,000.00	-497.69	1,000.00
<b>Rent</b>	730.00	1,100.00	-370.00	1,100.00
<b>Total Youth Practice</b>	1,232.31	2,100.00	-867.69	2,100.00
<b>Total Program Expense</b>	10,157.91	11,350.00	-1,192.09	11,350.00

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<b>Resource Development Expense</b>				
<b>Appeals</b>	612.59	500.00	112.59	500.00
<b>Donor Cultivation</b>	9.00	250.00	-241.00	250.00
<b>Membership Development Expenses</b>	427.40	400.00	27.40	400.00
<b>Total Resource Development Expense</b>	<u>1,048.99</u>	<u>1,150.00</u>	<u>-101.01</u>	<u>1,150.00</u>
<b>Total Expense</b>	<u>176,579.89</u>	<u>182,808.60</u>	<u>-6,228.71</u>	<u>182,808.60</u>
<b>Net Ordinary Income</b>	-3,376.55	-4,008.60	632.05	-4,008.60
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Event Income - 2013 FleetMaul</b>	8,414.00	10,000.00	-1,586.00	10,000.00
<b>Event Income - 2013 Reb</b>	7,498.97	6,460.00	1,038.97	6,460.00
<b>Total Other Income</b>	<u>15,912.97</u>	<u>16,460.00</u>	<u>-547.03</u>	<u>16,460.00</u>
<b>Other Expense</b>				
<b>Event Expense - 2013 FleetMaul</b>				
<b>GT Facilities &amp; Equipment</b>	0.00	1,000.00	-1,000.00	1,000.00
<b>GT Misc Exp</b>	493.56	1,000.00	-506.44	1,000.00
<b>GT Travel &amp; Entertainment</b>	708.41	670.00	38.41	670.00
<b>Honorarium Fleet Maul</b>	2,711.05	3,443.09	-732.04	3,443.09
<b>Honorarium for Shambhala</b>	1,390.00	1,832.50	-442.50	1,832.50
<b>Total Event Expense - 2013 FleetMaul</b>	<u>5,303.02</u>	<u>7,945.59</u>	<u>-2,642.57</u>	<u>7,945.59</u>
<b>Event Expense - 2013 Reb</b>				
<b>GT Facilities &amp; Equipment</b>	0.00	0.00	0.00	0.00
<b>GT Honorariums</b>	4,320.00	2,800.00	1,520.00	2,800.00
<b>GT Misc Exp</b>	1,406.96	100.00	1,306.96	100.00
<b>GT Travel &amp; Entertainment</b>	393.00	500.00	-107.00	500.00
<b>Total Event Expense - 2013 Reb</b>	<u>6,119.96</u>	<u>3,400.00</u>	<u>2,719.96</u>	<u>3,400.00</u>
<b>Total Other Expense</b>	<u>11,422.98</u>	<u>11,345.59</u>	<u>77.39</u>	<u>11,345.59</u>
<b>Net Other Income</b>	<u>4,489.99</u>	<u>5,114.41</u>	<u>-624.42</u>	<u>5,114.41</u>
<b>Net Income</b>	<u><u>1,113.44</u></u>	<u><u>1,105.81</u></u>	<u><u>7.63</u></u>	<u><u>1,105.81</u></u>